

Management report to Council

**Agenda Item 6.4
Council
29 October 2013**

Contribution to Footscray State Emergency Service (SES) relocation costs

Presenter: Geoff Robinson, Manager Engineering Services

Purpose and background

1. The purpose of the report is to consider a request from the City of Maribyrnong for a half (50 percent) contribution towards the cost of relocating Footscray State Emergency Service (SES) and St. John Ambulance volunteer units to Maribyrnong City Council's new Operations Centre at 95 Sunshine Road, West Footscray.
2. These organisations were previously located at a City of Maribyrnong depot in Southampton Street, West Footscray. The relocation to larger, refurbished premises took place in October 2012. The new premises include training facilities.
3. Council currently makes a 50 percent rental contribution for the Footscray SES and St Johns Operation Centre. The other half is provided by the City of Maribyrnong. In the 2012–13 financial year, the City of Melbourne share was \$24,331 (excluding GST).

Key issues

4. The Footscray SES unit provides a regional, 24-hour emergency response service. The service area includes the City of Melbourne. In the 2012-13 financial year, assistance was given to City of Melbourne ratepayers and residents on 229 occasions. This assistance usually related to housing damage during major storm events. St. John Ambulance Service offers state-wide first aid services to the public.
5. The total cost of the relocation was \$73,782. This cost was paid by the City of Maribyrnong which is now seeking \$36,891 as a contribution from the City of Melbourne.
6. A copy of the City of Maribyrnong's request is provided at Attachment 2.
7. There is no formal agreement between City of Melbourne and City of Maribyrnong for any contribution to the costs. The request for payment was received in early August and consequently no provision has been made in the 2013–14 operating budget.

Recommendation from management

8. That Council approves payment to the City of Maribyrnong of \$36,891 as half payment toward the cost of relocating the Footscray SES and St. John Volunteer Units to the City of Maribyrnong's new Operations Centre in West Footscray.

Attachments:

1. Supporting Attachment
2. Letter from Maribyrnong Council seeking Emergency Management Funding contribution

SUPPORTING ATTACHMENT

Legal

1. There are no legal implications in the adoption of this report.

Finance

2. The total cost of adopting the recommendation in this report is \$36,891. This represents a half share of the cost of labour, materials and the establishment of a swipe card system at the new premises. No provision for this cost has been made in current operating budgets.
3. Council currently makes a 50 percent rental contribution for the Footscray SES and St Johns Operation Centre. The other half is provided by the City of Maribyrnong. In financial year 2012-13, the City of Melbourne share was \$24,331 (ex GST).

Conflict of interest

4. No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

Stakeholder consultation

5. The City of Maribyrnong has been contacted in the preparation of this report to confirm details of the service relocation.

Environmental sustainability

6. There are no environmental sustainability issues involved with the adoption of this report.

8 August 2013

Attachment 2
Agenda item 6.4
Council
29 October 2013

Geoff Robinson
Manager Engineering Services, City of Melbourne
GPO Box 1603
Melbourne VIC 3001



Dear Geoff,

Re: Contribution to Relocate Footscray SES & St John Volunteer Units at Operations Centre 95 Sunshine Rd, West Footscray.

I refer to your letter dated 14 June 2013 and recent discussion regarding the City of Melbourne contribution towards the relocation costs of the SES and St John volunteer units to Maribyrnong City Council's new Operations Centre in West Footscray.

The updated invoice attached includes costs for disconnection, transportation, establishment and reconnection (including power, phone, radio) of the existing volunteer office portables, associated storage of equipment and housing of vehicles to the new site. In addition, construction and erection of new fencing to partition and secure the volunteer units' allocated areas from the general Operations and Maintenance service area was undertaken, including the fitting of remote operated swipe card access gates/points and associated contractor labour for the works. A detailed list of costs is attached and can be summarised:

Labour	\$45,745
Materials	\$14,584
Electronic Swipe Card System	\$13,453
Total	\$73,782(incl. GST)
	50% share = \$36,891

As you have correctly pointed out, whilst there is no formal agreement between our Councils for the City of Melbourne to contribute financially towards the relocation or the general operating costs of these volunteers, I gratefully acknowledge the ongoing support your council has continued to provide and the collaboration between our Councils in general on emergency management. I have been made aware of the ongoing dialogue that has been maintained between Ray Jasper, Manager Central Region VICSES, Christine Drummond, Emergency Management Coordinator, City of Melbourne and Theo Pykoulas, Manager Risk & Emergency Management, Maribyrnong City Council since 2011 leading up to this move. This was seen as the preferred option in providing an improved base of operations to respond to both our communities following earlier discussions that considered a separate SES unit for the City of Melbourne.

Council's understanding from these discussions was that Melbourne City Council would share the relocation costs, i.e. \$36,891(inc GST) each.

Finally, I would like to extend an invitation to yourself and the appropriate City of Melbourne staff to a tour of the improved facility when suitable.

Thankyou for your continuing support.

Yours faithfully

Vince Haining
Chief Executive Officer

RECEIVED	
Business Information Services	
12 AUG 2013	
DM#:	_____
SR#:	_____



COUNCIL OFFICES

Corner Napier and
Hyde Streets, Footscray

POSTAL ADDRESS

PO Box 58
Footscray Victoria 3011

DX
DX81112 Footscray

TELEPHONE
(03) 9688 0200

FACSIMILE
(03) 9687 7793

TTY (HEARING IMPAIRED)
(03) 9688 0564

WEBSITE
www.maribyrnong.vic.gov.au

EMAIL
email@maribyrnong.vic.gov.au

Object	Cost Elem.	CO object name	Cost element name	Docum Per	User	D/C	Purchase order text	Purch.Doc.	Doc. Date	Description	Value COCurr	Posting Date
IN/12TP01/202	610000	SES Relocation	Responsive Maint	10028 006	EBRENNAN	D	Weldmesh SG 4.0 x 50 x 50mm 300x2400mm	4500034382	05/12/2012	Fencing	1,782.38	05/12/2012
IN/12TP01/202	610000	SES Relocation	Responsive Maint	10028 006	EBRENNAN	D	Freight	4500034382	05/12/2012	Fencing	100.00	05/12/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 005	MSIANTIS	D	Casual Hire - Peter O'Connell x 1	4500034761	28/11/2012	labor hire	893.76	28/11/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 005	MSIANTIS	D	Casual Hire - Peter O'Connell x 1/2	4500034761	28/11/2012	labor hire	68.42	28/11/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 005	MSIANTIS	D	Casual Hire - Paul Bucknole x 1	4500034761	28/11/2012	labor hire	1,489.60	28/11/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 005	MSIANTIS	D	Casual Hire - Paul Bucknole x 1/2	4500034761	28/11/2012	labor hire	114.04	28/11/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 006	EBRENNAN	D	Casual Hire - Peter O'Connell x 1	4500034686	05/12/2012	labor hire	1,489.60	05/12/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 006	EBRENNAN	D	Casual Hire - Peter O'Connell x 2	4500034686	05/12/2012	labor hire	114.04	05/12/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 006	EBRENNAN	D	Casual Hire - Paul Bucknole x 1	4500034686	05/12/2012	labor hire	1,489.60	05/12/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 006	EBRENNAN	D	Casual Hire - Paul Bucknole x 2	4500034686	05/12/2012	labor hire	114.04	05/12/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 006	EBRENNAN	D	Casual Hire - Peter O'Connell x 1	4500034686	05/12/2012	labor hire	893.76	05/12/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 006	EBRENNAN	D	Casual Hire - Peter O'Connell x 2	4500034686	05/12/2012	labor hire	68.42	05/12/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 006	EBRENNAN	D	Casual Hire - Paul Bucknole x 1	4500034686	05/12/2012	labor hire	1,489.60	05/12/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 006	EBRENNAN	D	Casual Hire - Paul Bucknole x 2	4500034686	05/12/2012	labor hire	114.04	05/12/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 006	EBRENNAN	D	Casual Hire - Peter O'Connell x 1	4500034686	05/12/2012	labor hire	893.76	05/12/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 006	EBRENNAN	D	Casual Hire - Peter O'Connell x 2	4500034686	05/12/2012	labor hire	68.42	05/12/2012
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10028 006	EBRENNAN	D	Casual Hire - Paul Bucknole x 1	4500034686	05/12/2012	labor hire	893.76	05/12/2012
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IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 007	WREPIC	D	Invoice 90285 - Paul Bucknole x1	4500035605	14/01/2013	labor hire	1,489.60	14/01/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 007	WREPIC	D	Invoice 90285 - Paul Bucknole x2	4500035605	14/01/2013	labor hire	114.04	14/01/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 007	WREPIC	D	Invoice 90466 - Paul Bucknole x1	4500035638	17/01/2013	labor hire	893.76	17/01/2013
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IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 007	WREPIC	D	Casual Hire - Peter O'Connell x 1	4500035445	07/01/2013	labor hire	1,489.60	07/01/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 007	WREPIC	D	Casual Hire - Peter O'Connell x 2	4500035445	07/01/2013	labor hire	114.04	07/01/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 007	WREPIC	D	Casual Hire - Paul Bucknole x 1	4500035445	07/01/2013	labor hire	1,191.68	07/01/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 007	WREPIC	D	Casual Hire - Paul Bucknole x 2	4500035445	07/01/2013	labor hire	91.23	07/01/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 007	WREPIC	D	Casual Hire - Peter O'Connell x 1	4500035445	07/01/2013	labor hire	1,489.60	07/01/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 007	WREPIC	D	Casual Hire - Peter O'Connell x 2	4500035445	07/01/2013	labor hire	114.04	07/01/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 007	WREPIC	D	Casual Hire - Paul Bucknole x 1	4500035445	07/01/2013	labor hire	1,489.60	07/01/2013
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IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 008	WREPIC	D	Invoice 90575 - Paul Bucknole x 1/2	4500035838	01/02/2013	labor hire	114.04	01/02/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 008	WREPIC	D	Invoice 90700 - Paul Bucknole x1	4500035957	12/02/2013	labor hire	1,489.60	12/02/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 008	WREPIC	D	Invoice 90700 - Paul Bucknole x1/2	4500035957	12/02/2013	labor hire	114.04	12/02/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 008	WREPIC	D	Invoice 908027 - Paul Bucknole x1	4500035957	12/02/2013	labor hire	1,489.60	12/02/2013
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IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 008	WREPIC	D	Invoice 90960 - Paul Bucknole x1/2	4500036204	20/02/2013	labor hire	91.23	20/02/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 008	WREPIC	D	Invoice 91095 - Paul Bucknole x1	4500036332	21/02/2013	labor hire	1,191.68	21/02/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 008	WREPIC	D	Invoice 91095 - Paul Bucknole x1/2	4500036332	21/02/2013	labor hire	91.23	21/02/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 009	WREPIC	D	Invoice 91228 - Paul Bucknole x1	4500036444	01/03/2013	labor hire	893.76	01/03/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 009	WREPIC	D	Invoice 91228 - Paul Bucknole x1/2	4500036444	01/03/2013	labor hire	68.42	01/03/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 009	MSTEEL	D	Invoice 91369 -Paul Bucknole x1	4500036697	13/03/2013	labor hire	1,489.60	13/03/2013
IN/12TP01/202	612105	SES Relocation	Contractors Agency T	10029 009	MSTEEL	D	Invoice 91369 -Paul Bucknole x1/2	4500036697	13/03/2013	labor hire	114.04	13/03/2013
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IN/12TP01/202	612120	SES Relocation	Contractors Misc.	10028 005	TRISTEVSKI	D	Barry, Alan x 1/2	4500034289	15/11/2012	labor hire	106.68	15/11/2012
IN/12TP01/202	612120	SES Relocation	Contractors Misc.	10028 005	MSTEEL	D	Building Materials	4500033722	08/11/2012	Building Materi	3,496.74	08/11/2012
IN/12TP01/202	612120	SES Relocation	Contractors Misc.	10028 005	MSTEEL	D	Building Materials	4500033722	08/11/2012	Building Materi	3,178.85	08/11/2012
IN/12TP01/202	612120	SES Relocation	Contractors Misc.	10028 005	BMAISANO	D	Relocation of oversized posts	4500034298	09/11/2012	labor hire	3,985.00	09/11/2012

IN/12TP01/202	612120	SES Relocation	Contractors Misc.	10028 005	BMAISANO	D	Relocation of oversized posts	4500034298	09/11/2012	labor hire	3,685.00	09/11/2012
IN/12TP01/202	612120	SES Relocation	Contractors Misc.	10028 005	BMAISANO	D	Building Materials	4500033722	05/11/2012	Building Materi	3,496.74	05/11/2012
IN/12TP01/202	612120	SES Relocation	Contractors Misc.	10028 005	TRISTEVSKI	D	Cas Sal -O'Connell, Peter	4500034289	15/11/2012	labor hire	1,489.60	15/11/2012
IN/12TP01/202	612120	SES Relocation	Contractors Misc.	10028 005	TRISTEVSKI	D	O'Connell, Peter x 1/2	4500034289	15/11/2012	labor hire	114.04	15/11/2012
IN/12TP01/202	612120	SES Relocation	Contractors Misc.	10028 005	TRISTEVSKI	D	Cas Sal -Buckenhole, Paul	4500034289	15/11/2012	labor hire	1,489.60	15/11/2012
IN/12TP01/202	612120	SES Relocation	Contractors Misc.	10028 005	TRISTEVSKI	D	Buckenhole, Paul x 1/2	4500034289	15/11/2012	labor hire	114.04	15/11/2012
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IN/12TP01/202	612130	SES Relocation	Contractors hygiene	10028 004	FMEHMOOD	D			23/10/2012		0.01	23/10/2012
IN/12TP01/202	619000	SES Relocation	Materials General	10028 004	FMEHMOOD	C			23/10/2012		-0.01	23/10/2012
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IN/12TP01/202	619000	SES Relocation	Materials General	10028 006	MSIANTIS	D	Invoice 6350/27411 - Various Items	4500035072	12/12/2012	materials	110.81	12/12/2012
IN/12TP01/202	619000	SES Relocation	Materials General	10028 006	BMAISANO	D	Invoice S95292 - RHS SQ Galv 50x50x2.5mm	4500034934	06/12/2012	materials	2,875.17	06/12/2012
IN/12TP01/202	619000	SES Relocation	Materials General	10029 007	WREPIC	D	Inv # 29187	4500035751	23/01/2013	materials	62.70	23/01/2013
IN/12TP01/202	619000	SES Relocation	Materials General	10029 007	WREPIC	D	Inv # 30033	4500035751	23/01/2013	materials	20.24	23/01/2013
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IN/12TP01/202	619000	SES Relocation	Materials General	10029 008	CHUIJUNLI	C	Inv # 30445	4500035751	26/11/2012	materials	-0.01	04/02/2013
IN/12TP01/202	619000	SES Relocation	Materials General	10029 008	CHUIJUNLI	D	Inv # 30196	4500035751	22/11/2012	materials	0.02	04/02/2013
IN/12TP01/202	619000	SES Relocation	Materials General	10029 008	CHUIJUNLI	D	Inv # 29187	4500035751	09/11/2012	materials	0.01	04/02/2013
IN/12TP01/202	619000	SES Relocation	Materials General	10030 009	TNGUYEN	C			11/03/2013	materials	-35.48	11/03/2013
IN/12TP01/202	619000	SES Relocation	Materials General	10030 009	TNGUYEN	D			11/03/2013	materials	94.97	11/03/2013
IN/12TP01/202	619000	SES Relocation	Materials General	10030 009	TNGUYEN	D			11/03/2013	materials	112.00	11/03/2013
IN/12TP01/202	619000	SES Relocation	Materials General	10030 009	TNGUYEN	D			11/03/2013	materials	224.00	11/03/2013
IN/12TP01/203	715000	SES Relocation	Recover Costs	10028 004	FMEHMOOD	C			23/10/2012	materials	-0.01	23/10/2012
											67,073.85	