

Management report to Council

Agenda item 6.4

Queen Victoria Market Committee of Trustees Update

Council

Presenter: Ben Rimmer, Chief Executive Officer

28 August 2018

Purpose and background

1. To provide Council with an update on ongoing work to support Council's decision to implement an enhanced governance structure for Queen Victoria Market (QVM).
2. On 31 July 2018 Council endorsed the implementation by management of the enhanced governance structure, including the establishment of the Committee of Trustees to ensure stakeholder perspectives, particularly trader, customer and community views, are better reflected in the governance of the QVM renewal and operations.

Key issues

3. Given Council's objective to increase engagement in its decision making regarding QVM, it is important that Council is provided with regular updates on administrative progress in the establishment of the QVM Committee of Trustees. See Attachment 2 for a timeline of upcoming work and further decision points for Council.
4. Consultation with key stakeholders will continue as supporting documentation is refined. Key supporting documentation under development includes:
 - 4.1. governance principles
 - 4.2. communications strategy to support the EOI process
 - 4.3. EOI selection guidelines.
5. It is proposed that a position on the Committee of Trustees will be designated to Aboriginal or Torres Strait Islander applicants. Consultation regarding appropriate Aboriginal representation on the Committee is continuing. In addition, the Terms of Reference of the Committee of Trustees will be amended to reflect that expertise of City of Melbourne Aboriginal Melbourne employees and/or Traditional Owners will be provided to support the Committee of Trustees from time to time.
6. This approach is consistent with Council's other advisory committees designed to bring a community perspective to Council's decision-making. Management notes that Aboriginal representation on the Committee of Trustees is distinct from the requirements held by both the City of Melbourne and QVM Pty Ltd in relation to cultural heritage management of the site and ongoing consultation with Traditional Owner groups in relation to both the QVM Masterplan and the QVM Pty Ltd Retail Plan.
7. All trader and customer/community representatives will be selected through an independent EOI process and be appointed by Council. Members will be selected on the basis of their ability to represent a diverse range of knowledge, skills, and experience, along with their involvement and interest in the future of QVM.
8. Management will appoint an external consultancy to run the EOI process. All nominees will be assessed independently against publically available selection guidelines. The external consultancy will provide a number of nominees for Council to consider for each available position.
9. Membership will be open to individual traders, customers and community members. Each section of the market will be reflected in the trader representatives.
10. The EOI process will be accompanied by a communications strategy to ensure that key stakeholder groups are fully engaged with the selection guidelines and encouraged to apply.
11. It will be important to ensure clarity for the public on the two new engagement structures currently being implemented; the People's Panel, a six week process until December 2018 on market infrastructure and car parking; and the Committee of Trustees, with longer term responsibilities across strategic market renewal and operational issues for the duration of the QVM Program.

Recommendation from management

12. That Council:
 - 12.1. Notes the update on ongoing work and next steps to support Council's decision to implement the enhanced governance structure for QVM.
 - 12.2. Notes management will report back to the September Council meeting with:
 - 12.2.1. the proposed Governance Principles and any recommended changes to the Terms of Reference for the Committee
 - 12.2.2. a further update on the arrangements for appointment of the Committee including proposed guidelines for EOI Selection.

Attachments:

1. Supporting Attachment (page 3 of 4)
2. Work program (page 4 of 4)

Supporting Attachment

Legal

1. Legal advice has and will continue to be provided as required, in respect to the implementation of the enhanced governance structure.

Finance

2. There are no significant financial implications associated with the recommendation.
3. No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

Stakeholder consultation

4. Feedback and input was received from relevant stakeholders in developing this report, in particular:
 - 4.1. Aboriginal Victoria and Aboriginal Melbourne
 - 4.2. City of Melbourne Audit and Risk Committee.

QVM Committee of Trustees: timeline

Date/Event	Comment
31 July Council meeting	Council endorsed proposed QVM Committee of Trustees and Terms of Reference
28 August Council meeting	Update to Council on proposed arrangements for appointment of Committee of Trustees and Aboriginal representation
Over September	<p>Continued consultation with key stakeholders to refine key documentation to support the establishment of the Committee, including governance principles.</p> <p>Consultancy engaged to run independent EOI process for:</p> <ul style="list-style-type: none"> • Customer / community representatives • Trader representatives
25 September Council meeting	<p>Council consider and agree:</p> <ul style="list-style-type: none"> • Governance principles • Guidelines for EOI selection • Any alterations to Terms of Reference • Council representatives on Committee
Over October	EOI process
30 October (or 27 November) Council meeting	Council selection of Trader and community members
November/December	QVM Committee of Trustees induction process