

Management report to Council

Agenda item 6.9

Scheduling of Future Melbourne Committee meeting date

Council

Presenter: Keith Williamson, Manager Governance and Legal

30 October 2018

Purpose and background

1. To schedule an additional Future Melbourne Committee meeting in December 2018.

Key issues

2. In previous years, only one Future Melbourne Committee meeting has been held in the month of December.
3. In order to transact essential business before year end, it is necessary to schedule another Future Melbourne Committee meeting in December 2018.

Recommendation from management

4. That Council:
 - 4.1. Schedules an ordinary meeting of the Future Melbourne Committee to be held on Monday 10 December 2018, commencing at 5.30pm in the Council Meeting Room, Town Hall Administration Building, 90-120 Swanston Street, Melbourne.
 - 4.2. Notes that the Future Melbourne Committee will ratify the meeting date at its next scheduled meeting on Tuesday 13 November 2018.

Attachment:

1. Supporting Attachment (Page 2 of 2)

Supporting Attachment

Legal

1. The scheduled meeting is proposed in accordance with Council's *Conduct of Meetings Local Law 2010*.
2. Section 87(4) of the *Local Government Act 1989* provides that a Special Committee composed solely of Councillors must be held at a time and place determined by the Committee. It is noted the Committee will be presented with the meeting date for ratification.

Finance

3. There are no direct financial implications arising from the recommendation in this report.

Conflict of interest

4. No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

Occupational Health and Safety

5. In developing this proposal, no Occupational Health and Safety issues or opportunities have been identified.

Stakeholder consultation

6. There is no requirement to consult with external stakeholders

Relation to Council policy

7. The recommendation within this report aligns with priorities and goals as identified in the *Council Plan 2017–21* and the *Conduct of Meetings Local Law 2010*.

Environmental sustainability

8. This proposal has no significant impact on environmental sustainability.